

CUTSDEAN PARISH COUNCIL GLOUCESTERSHIRE

www.cutsdeanparishcouncil.co.uk

Clerk to the Council: Peter Forshaw 68 Grettton Road Winchcombe GL54 5EL

email:peteraforshaw@tiscali.co.uk

DRAFT MINUTES OF MEETING
RAINBOWS END TUESDAY MARCH 20 AT 8PM

1. Apologies : Cllrs Beetson and Moor

Present: Cllrs. Smith, (chair) Clark, Butler, Wright and Peter Forshaw (clerk)

2. Minutes of January 16th and 23rd agreed and signed. Jan 16 item 8 corrected.

3. Declarations of interests. None

4. Matters arising not covered hereunder.

a. Clerk vacancy. Four councillors had met and discussed the applications of two candidates. Both were well qualified and experienced: it was therefore decided to invite them for interview (date to be finalised) with the serving clerk present to assist in answering questions. The clerk agreed to remain in post until May 31 to oversee the transition and prepare papers for the Annual Meeting.

b. Highways and grip clearance. News of this is in Cllr Moor's report (qv below)

c. Defib update. The possibility of installing a defib at Manor Farm is still under consideration.

5. Cllr. Moor was not present to make a report, but his Newsletter Spring 2018 which is attached, had been sent to councillors.

6. Planning. Update on 17/0099/CWMAJW(District Reference 17/04445/CPO)
Cotswold Hill Quarry Ford Temple Guiting. The objection to lifting restrictions had been upheld.

7. The clerk reported that he and councillor Butler had repeatedly attempted to contact Ian Piper concerning the council website which had not been operating properly since November 2017, but without success. Mr. Piper had also been asked to re-instate the clerk's council emailaddress which the clerk was still unable to access. Agreed that the clerk seek quotations for a new site using residual funds available in the tranparency grant.(see financial report)

8. Financial Report.

C.Account balance as per statement 1/ 2 / 18	£2,066.97
including Tranparency grant residue:	£1,087.00
Paid in/out since 1/ 2/18	£0.00
Net balance	£2,066.97

Cheques authorised:

no.289	£29.61	clerk's expenses Feb March
no.288	£160.00	clerk salary(2)
no.287	£40	HMRC (PAYE 2)

Revised budget agreed

9. a. Section 137: agreed: 61 electors @ £7.57 = £461.77
b. Asset register and risks register revised and approved
c. Objectives of reserve agreed as follows:
Reserve carried forward April 1 2017: £1776.00 comprises
£1087.00 to setup new website
£689.00 contingency and s.137
- d. Publications policy.
The following was agreed should be published (detailed text in appendix A)
Who we are and what we do
What we spend and how we spend it
What our priorities are and how we are doing
How we make decisions
Our policies and procedures
10. Correspondence: Circulated by email
11. AOB: None
12. Date of Annual Council Meeting and Annual Parish Meeting
May 15 2018 7.30 pm in St. James Church Cutsdean
Meeting closed 9.50

Signed:

Date

by email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, Nigel Moor
hard copy : David Wright